



Advertising Authorization for Recruiting

Qatar University
Human Resources

College/Department:
Required Position:

Vacancy is Due to

New position	
Replacing – Employee Name:	Last Day of Employment:

Coordinator Contact Information

Name:	Phone:	E-mail:
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Means of Advertizment: (Please tick all that apply.)

QU E-Recruitment
Chronicle of Higher Education (online)
Local Newspapers
Regional Newspapers
International Newspapers
Journal
Others, please specify

Positing dates: (QU E-Recruitment) From: To:

Positing Types (QU E-Recruitment)

Definite Close Date	Open Unutil Filled	On Going Recruitment
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Authorization

Signature of Dean / Director	Date:
Signature of VPCAO	Date:
Signature of HR Director	Date: