



Meeting Agenda

QU Academic Program Review and Curriculum Enhancement Committee (APR&CE)

Date of Meeting:	Tuesday, March 4, 2014
Time of Meeting:	08:00 – 10:00 AM
Minutes Prepared by:	APLOA Office
Meeting No:	4
Meeting Location:	Executive Meeting Room, Administration Building, 3 rd Floor

1. Purpose of Meeting

Discuss Curriculum Enhancement Requests

2. Attendees

Name	Department/Division/Role	E-mail	Phone
Dr. Adel Cherif	Director of APLOA / Chair	acherif@qu.edu.qa	4403 4007
Dr. Ali Eid	Assoc. Professor of Biology, CAS, member	ali.eid@qu.edu.qa	4403 4572
Dr. Yussuf Flamerzi	Assoc. Dean Acad. Aff., CSIS, member	sidekey@qu.edu.qa	4403 4466
Dr. Maha Al-Hendawi	Director of CCP, member	maha.alhendawi@qu.edu.qa	4403 4043
Dr. Tahmina Rashid	Assoc. Dean Acad. Aff., CAS, member	tahmina.rashid@qu.edu.qa	4403 4520
Dr. Clayton Keller	College of Education / Member	clay.keller@qu.edu.qa	4403 5228
Dr. Adel Gastli	Assoc. Dean for Acad. Aff., CENG, member	adel.gastli@qu.edu.qa	4403 4232
Mr. Sean Dollman	Assoc. Vice President, member	sean.dollman@qu.edu.qa	4403 3707
Dr Steven Wright	Assoc. Dean Planning & QA, CAS, member	swright@qu.edu.qa	4403 6520
Dr. Adam Fadlalla	Assoc. Dean for Acad. Aff., CBE, member	fadlalla@qu.edu.qa	4403 5070
Dr. Sherief Khalifa	Assoc. Dean Acad. Aff., Pharmacy, member	sherief@qu.edu.qa	4403 5561
Dr. Mohamed AL-Khulaifi	Assoc. Dean for Acad. Aff., CLAW, member	m.a.alkhulaifi@qu.edu.qa	4403 5296

3. Detailed Meeting Agenda

- **Follow up on previous committee meetings (pending proposals)**
 - CEDU: Changes in Courses offered in English Concentration for BEd in Secondary Education
 - CPH: Changing course description for the MS program course PHAR 670
 - CENG: Changes in prerequisites for a number of courses in the Civil Engineering program
 - CAS: Changing admission requirements for the Master in Biomedical Sc.
 - CAS: Increasing the Number of CH for the BIOM 496 course
 - CAS: Updating duration of Senior Project Course CHEM 462 offered by the Chemistry program
 - CAS: Changing course designation and Contact hours for the BIOM 324 course
 - **CAS: Updating description for a number of courses offered by the Chemistry program**
 - CCP: Revised Program Restructuring Proposal
 - CAS, ANNS: SSR submitted – Peer review phase – Visit to the Program Completed
- **Academic Program Review:**
 - CAS, SOWO: SSR submitted – Establishment of Taskforce
- **Program Enrollment and Admission:**
 - CEDU: Unfreeze enrollment for diploma programs offered at CEDU
 - CEDU: Changing Admission Requirements for Master programs offered at CEDU
- **Major Program Curriculum Change Proposal:**
 - CAS: Changes in the degree requirements – Biological Sciences program
 - Entry Level English Courses for all UG programs: Major changes for ENGL 110, 111, 200, 201, 202, 203, 250, 251
- **Discuss the following Curriculum Enhancement Proposals**
 - 1- CEDU: Updating course description for the EDEC 413 and EDEC 452 courses
 - 2- CPH: Adding courses to the PharmD program (Part Time)
 - 3- CAS: Adding two new Japanese Language courses to INTA Program: JPAN 101 and JPAN 102
 - 4- CAS: Updating contact hours for MATH 119 courses
 - 5- CAS: Updating contact hours for MATH 103 and MATH 231 (resubmission)
 - 6- Honors Program: Course Details for the Freshman Honors Seminar (HONS 100) and Honors Senior Seminar
- **Additional Topics**