



## Meeting Minutes

### QU Curriculum Enhancement Committee (CE)

<b>Date of Meeting:</b>	Sunday, January 10, 2016		
<b>Time of Meeting:</b>	8:00 am - 10:30 am		
<b>Minutes Prepared by:</b>	Adam Fadlalla		
<b>Meeting No:</b>	4 (AY 2015-2016)		
<b>Meeting Location:</b>	CBE (Building H08), room C109		
<b>1. Purpose of Meeting</b>			
<i>Regular meeting – agenda as below</i>			
<b>2. Attendees</b>			
<i>Name</i>	<i>Department/Division/Role</i>	<i>E-mail</i>	<i>Phone</i>
Dr. Adam Fadlalla	Assoc. Dean for Acad. Aff., CBE, Chair	fadlalla@qu.edu.qa	4403 5070
Dr. Hassan Abdel-Aziz	Assoc. Dean Acad. Aff., CAS, member	hassan.aziz@qu.edu.qa	4403 4783
Dr. Areej Barham	Assoc. Professor, CEDU, member	basyouny@qu.edu.qa	4403 4464
Dr. Basyouny Nehela	Assistant Professor, CSIS, member	bekhouche@qu.edu.qa	4403 4428
Dr. Faris Tarlochan	Professor, CENG, member	faris.tarlochan@qu.edu.qa	4403 4367
Ms. Emna Belkhiria	AP Coordinator, AVP for AP&QA, member	emna@qu.edu.qa	4403 4012
Dr. Mazher Ahmad Al-Zoby	Assistant Professor, CAS, member	malzoby@qu.edu.qa	4403 4947
Dr. Mohammad Issam Diab	Assoc. Dean Acad. Aff., CPH, member	mohamed.diab@qu.edu.qa	4403 5622
<b>3. Absent / Apologies</b>			
Dr. Nazzal Kisswani	Assistant Professor of Law, member	nkisswani@qu.edu.qa	44035291
Dr. Farhan Sachal Cyprian	Assistant Professor, CMED, member	fcyprian@qu.edu.qa	4403 7830
Mr. Nasser Al-Marri	Director of Registration, VPSA, member	almarri@qu.edu.qa	4403 3774
<b>4. Invited</b>			
Dr. Hala Sultan Al-Easa	CAS		
Dr. Belaid Aouni	CBE		
Dr. Ousama Anam	CBE		
Dr. Dr. Leena Al--Sulaiti	CAS		
Dr. Ahmed Ayish	CAS		
Dr. Tahir	CAS		
<b>5. Detailed Meeting Agenda</b>			
<p>→ <b>Discuss the following Curriculum Enhancement Proposals:</b></p> <ul style="list-style-type: none"> <li>- <b>Approval of previous meetings minutes.</b></li> <li>- <b>CAS: Reactivate and update the course BIOL 100 to replace BIOL 101.</b></li> <li>- <b>CAS: Replace CHEM 211 (Organic Chemistry I) with CHEM 209 (Fundamentals in Organic Chemistry) as a required course in the chemistry minor program</b></li> <li>- <b>CEDU: (1) Replace BIOL 101 with BIOL 100 in the English concentration/primary education program, and</b></li> <li>- <b>(2) Replace BIOL 101 with BIOL 100 and BIOL 102 with GEOL 101 in the early childhood concentration/primary education program</b></li> <li>- <b>CLAW: Remove lab component from the constitutional law course.</b></li> </ul>			

→ **Following up on previous curriculum enhancement proposals:**

- **CBE: 4+1 accounting program**
- **CAS: Reactivation of mathematics program**
- **CAS: Reactivation of physics program**
- **CAS: Revised Sports Science program**

→ **Additional topics**

## 6. Committee Recommendations

→ **Discuss the following Curriculum Enhancement Proposals:**

- **Review and approval of previous meetings minutes.**

Previous meetings minutes were reviewed and approved as attached.

- **CAS: Reactivate and update the course BIOL 100 to replace BIOL 101 in the English and early childhood concentrations in the primary education program.**

The committee recommends approval of the request. It is recommended that offering should be fall/spring instead of fall only, and that the Arabic information for Banner be provided on the course details form. In addition, to accommodate both concentrations, the language prerequisite should include (ENGL 111 or ENGL 151) instead of ENGL 111 only. The complete course syllabus should be provided (the current one is missing page 6).

- **CAS: Replace CHEM 211 (Organic Chemistry I) with CHEM 209 (Fundamentals in Organic Chemistry) as a required course in the chemistry minor program**

The committee recommends approval of the request.

- **CEDU: Replace BIOL 101 with BIOL 100 in the English concentration/primary education program,**

The committee recommends approval of the request. Ensure consistency of form items 4 and 8, items 10, 4, 8, and items 16 and 20. Item 19 should be completed.

- **CEDU: Replace BIOL 101 with BIOL 100 and BIOL 102 with GEOL 101 in the early childhood concentration/primary education program**

The committee recommends approval of the request. Ensure consistency between form items 4 and 8, and 17 and 21. Also dean's approval is required.

- **CLAW: Remove lab component from the constitutional law course.**

The committee believes that the current course designation does not make the lab component mandatory and thus the request can be accommodated without the need to approve the request. Should the college need to change the course designation, a more elaborate request should be submitted – including stronger justification, curriculum map, and new course description.

→ **Following up on previous curriculum enhancement proposals:**

- **CBE: 4+1 accounting program**

The committee recommends approval with the recommendation that feedback (attached) from the committee internal reviewers be reflected in the proposal and careful consultation with student affairs on implementation details before launch of the program. This is the first such program of its kind at QU, and implementing it right is important as it might be emulated by other programs. The committee focused on the undergraduate aspects of the proposal and recommended that it also be sent to the

**graduate curriculum committee.**

**- CAS: Reactivation of mathematics program**

The committee recommends approval with the recommendation that feedback (attached) from the committee internal reviewers be reflected in the proposal. Of particular importance is demonstration of market need and students interest. The committee understands the importance of Mathematics as a discipline, however, employability of graduates is as important.

**- CAS: Reactivation of physics program**

The committee recommends approval with the recommendation that feedback (attached) from the committee internal reviewers be reflected in the proposal. Of particular importance is demonstration of market need and students interest. The committee understands the importance of Physics as a discipline, however, it is employability of graduates is as important.

**- CAS: Revised Sports Science program**

The committee previously recommended approval of this program provided that the CBE concern on the impact of the proposed program on its accreditation is addressed by the sports science program. The sports science sports management concentration was revised to address the CBE concern and the committee was provided with a letter (attached) from the CBE indicating that the modifications satisfactorily address its initial concern. The committee is satisfied that CBE's concern is addressed by the sports science program.

→ **Additional topics**

**6. Tasks and Assignments Generated During the Meeting**

<b>Action</b>	<b>Assigned to</b>	<b>Due Date</b>	<b>Deliverables</b>
Invite Mr. Cesar Wazan to explain process of course transfer	Chair	<u>Next meeting</u>	Invitation
Fix committee meeting dates for spring 2016	Chair	<u>Next meeting</u>	Meeting schedule for spring 2016
Will QU waive prerequisites of transferred courses?	APLOA office	<u>Next meeting</u>	APLOA representative to inform the committee on this.
Share legal research request committee to vote by email	Chair	<u>ASAP</u>	Inform committee of vote results by email.

**7. Next Meeting**

February 14, 2016, 8:00 am – 10:00 am in CBE (Building H08), room C109